AVNS Screenshot

Set Up Guide

*Bundle number* 225652

*, installed from Alterview (TSTDRV903717)*

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| **Date** | **Author** | **Change** |
| 2018-02-05 | Catarina Brenick | First version |
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# Overview

This document describes how the AVNS Screenshot is installed and what steps must be followed in order to set it up according to the Customer needs.

# Setup guide

The following sections must be done by a user with Administrator Responsibility.

## Bundle installation

Install bundle 225652 [AVNS Screenshot->Alterview](https://system.eu2.netsuite.com/app/bundler/bundledetails.nl?sourcecompanyid=TSTDRV1173961&domain=PRODUCTION&config=F&id=225652) from the Repository.

## Prerequisites

All User Roles must have the permission List->Custom Record Entries (View)

The Browser must allow pop-ups

## Administrator Setup

The bundle has two inactive search templates that needs to be customized and Saved as the company’s own alerts.

***Screenshot Message Alert New Message (customsearch\_avns\_ss\_m\_alert\_on\_create)***

The search sends an email-alert when a message is created.

* Edit the search and add all employees as recipients under the subtab [*Specific Recipients*](javascript:void(%22alertusers%22);) and change the name of the search and choose **Save as**
* On the email tab, change the Reply to address to a No Reply address in your company
  + **FROM**: "noreply" <{*email\_address* }>
* The user can unsubscribe to this search by changing the value in personal settings – Set preferences - Alerts

***ScreenShot Message - Weekly notification (customsearch\_avns\_ss\_m\_alert\_weekly)***

The search sends an email-alert weekly to reminder the user if there are any unread messages in the users inbox.

* Edit the search and change the name of the search and choose **Save as**
* On the email tab, change the Reply to address to a No Reply address in your company
  + **FROM**: "noreply" <{*email\_address* }>